

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

Grantees eligible to receive funds under the Homelessness Prevention and Rapid Re-Housing Program (HPRP) are required to complete a substantial amendment to their Consolidated Plan 2008 Action Plan. This form sets forth the required format for this substantial amendment. A completed form is due to HUD within 60 days of the publication of the HUD HPRP notice.

To aid grantees in meeting this submission deadline, the HPRP Notice reduces the requirement for a 30-day public comment period to no less than 12 calendar days for this substantial amendment. With this exception, HPRP grantees are required to follow their Consolidated Plan's citizen participation process, including consultation with the Continuum of Care (CoC) in the appropriate jurisdiction(s). Grantees are also required to coordinate HPRP activities with the CoC's strategies for homeless prevention and ending homelessness. To maximize transparency, HUD strongly recommends that each grantee post its substantial amendment materials on the grantee's official website as the materials are developed.

A complete submission contains the following three documents:

- 1) A signed and dated SF-424,
- 2) A completed form HUD-40119 (this form), and
- 3) Signed and dated General Consolidated Plan and HPRP certifications.

For additional information regarding the HPRP program, visit the HUD Homelessness Resource Exchange (www.hudhre.info). This site will be regularly updated to include HPRP resources developed by HUD and its technical assistance providers.

The information collection requirements contained in this application have been submitted to the Office of Management and Budget (OMB) for review under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Information is submitted in accordance with the regulatory authority contained in each program rule. The information will be used to rate applications, determine eligibility, and establish grant amounts.

Public reporting burden for this collection of information is estimated to be 16 hours, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is required to obtain benefits. To the extent that any information collected is of a confidential nature, there will be compliance with Privacy Act requirements. However, the substantial amendment to the Consolidated Plan 2008 Action Plan does not request the submission of such information.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

**Substantial Amendment to the Consolidated Plan 2008 Action Plan for the
Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

A. General Information

Grantee Name	City of Manchester, NH
Name of Entity or Department Administering Funds	City Planning & Community Development, Community Improvement Program (CIP)
HPRP Contact Person (person to answer questions about this amendment and HPRP)	Samuel Maranto, Jr
Title	Manager, CIP
Address Line 1	One City Hall Plaza
Address Line 2	
City, State, Zip Code	03101
Telephone	603-624-6530 ext. 5715
Fax	603-624-6529
Email Address	smaranto@manchesternh.gov
Authorized Official (if different from Contact Person)	Frank C. Guinta
Title	Mayor
Address Line 1	One City Hall Plaza
Address Line 2	
City, State, Zip Code	Manchester, NH 03101
Telephone	603-624-6500
Fax	603-624-6576
Email Address	fguinta@manchesternh.gov
Web Address where this Form is Posted	

Amount Grantee is Eligible to Receive*	\$ 766,545.00
Amount Grantee is Requesting	\$ 766,545.00

*Amounts are available at <http://www.hud.gov/recovery/homelesspreventrecov.xls>

**Substantial Amendment to the Consolidated Plan 2008 Action Plan for the
Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

B. Citizen Participation and Public Comment

1. Briefly describe how the grantee followed its citizen participation plan regarding this proposed substantial amendment (limit 250 words).

Response:

Manchester first had a public meeting on 3/26/09 where public comment was sought. The City has been working with the City Coordinator of Homelessness Services (a shared Heritage United Way and City employee) to engage all service providers in the decision making process for this HPRP funding. All potential sub grantees made presentations on their request at a Manchester Continuum of Care meeting on 4/16/09. This meeting was entirely dedicated to HPRP funding. All requests were posted on the City's website on 4/20/09. The leadership committee of the Continuum of Care was included in the decision making process. The HPRP Program and actions necessary for the acceptance of the HPRP funds were initially reviewed and approved at a meeting of the CIP Committee on March 19, 2009 and then the full Board of Mayor and Aldermen (the governing body of the City) on April 21, 2009. A second review of the Program was made at a public CIP meeting on May 12th and the BMA will also review the proposed listing of activities at its May 19th public meeting. The Continuum and the Coordinator of Homelessness Services will remain engaged in the process and HPRP funding will be an added agenda item at all monthly Continuum of Care meetings.

Members of the Manchester Continuum of care and City officials met at the HUD Conference room in Manchester to view the HPRP Webinar on April 8, 2009 and had discussions afterwards on potential collaborative uses of this funding.

Members of the Continuum also attended the following meetings/presentations:

April 3, 2009-New Hampshire Coalition to End Homelessness
April 13, 2009- New Hampshire Interagency Council on Homelessness
April 23, 2009-State Hearing at New Hampshire Housing

Notification of this was published in *Union Leader* 3/18/09 + 3/19/09

2. Provide the appropriate response regarding this substantial amendment by checking one of the following options:
 - ☐ Grantee did not receive public comments.
 - ☒ Grantee received and accepted all public comments.
 - ☐ Grantee received public comments and did not accept one or more of the comments.

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

3. Provide a summary of the public comments regarding this substantial amendment. Include a summary of any comments or views not accepted and the reasons for non-acceptance.

Response:

Five agencies spoke at the public meeting held on March 26, 2009. All gave a brief summary of the potential usage of funding should it be awarded to their agencies. The City's Homelessness Services Coordinator encouraged agencies to collaborate as fully as possible to maximize the resources of the HPRP funding. Agencies in attendance expressed an interest and willingness to collaborate with other organizations. Other agencies questioned that although they were not in a position to apply for this funding, would their clients be able to receive assistance. The CIP Manager answered that yes, if clients were eligible to receive assistance, they could be referred to the appropriate HPRP funded agency.

The City also posted a one-page document explaining the HPRP program and the City's preliminary plans on its website on 4/20/09. There were no inquiries or comments on this.

C. Distribution and Administration of Funds

Reminder: The HPRP grant will be made by means of a grant agreement executed by HUD and the grantee. The three-year deadline to expend funds begins when HUD signs the grant agreement. Grantees should ensure that sufficient planning is in place to begin to expend funds shortly after grant agreement.

1. Check the process(es) that the grantee plans to use to select sub grantees. Note that a sub grantee is defined as the organization to which the grantee provides HPRP funds.

☐ Competitive Process

☐ Formula Allocation

☒ Other: Collaborative Process based on community needs and service expertise

2. Briefly describe the process(es) indicated in question 1 above (limit 250 words).

Response:

The City of Manchester received letters of intent from five local non-profits: The Way Home, Families in Transition, Child and Family Services, NH Legal Assistance and New Horizons for New Hampshire. A subsequent letter was also received from Southern New Hampshire Services. The original five presented to the Manchester CoC on April 16, 2009. Letters of intent were made public on 4/20/09. All organizations requesting funding had appointments or phone interviews with Manchester City Planning. Potential HPRP

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

funded agencies must demonstrate that they have the resources and experience to provide services and must be agreeable to working with other agencies through referrals. It is the City's intent to reach the broadest range of individuals and families through this program. Willingness on the part of sub grantees to collaborate and accept qualified referrals from other service organizations will be mandatory for any funded agency. City Planning, the Manchester Steering Committee to End Homelessness and the Manchester Continuum of Care are all engaged in determining how the HPRP funding is to be spent. Decisions have tentatively been made based on public comment, feedback from stakeholders listed above and adherence to Manchester's 10-Year-Plan to End Homelessness.

Given that this funding is aimed at prevention, re-housing and ultimately providing resources for individuals and families to remain stably housed, sub grantees must identify client selection criteria and solid planning to ensure those assisted, remain self-sufficient after receiving this assistance.

All sub grantees must have an effective plan to measure outcomes of this funding assistance.

3. Briefly describe the process the grantee plans to use, once HUD signs the grant agreement, to allocate funds available to sub grantees by September 30, 2009, as required by the HPRP Notice (limit 250 words).

Response:

The City of Manchester will call a meeting of all potential sub-grantees in June to discuss allocations, collaborative relationships, time-lines and responsibilities. The MCoC will be informed of the new programming available for at-risk and homeless persons and when funding will be available at the August meeting of the Continuum. The City Planning Office shall be responsible for administering contracts and allocating funds.

4. Describe the grantee's plan for ensuring the effective and timely use of HPRP grant funds on eligible activities, as outlined in the HPRP Notice. Include a description of how the grantee plans to oversee and monitor the administration and use of its own HPRP funds, as well as those used by its sub grantees (limit 500 words).

Response:

The City of Manchester will work with the Homelessness Services Coordinator in the oversight of HPRP contracts and programming. Data collection and reporting are required components of this funding with HUD and the City of Manchester. All timelines defined in the HPRP notice will be strictly adhered to and future allocations to sub grantees will depend upon successful results on the part of sub grantees. All sub grantees will be asked to demonstrate how they plan to measure outcomes prior to funding approval. Each individual/household receiving assistance will be monitored for effective usage of this

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

funding during the timeframe allotted to then become and remain self-sufficient in their housing.

The City will also monitor other stimulus funding opportunities to maximize effective usage of HPRP funding. The City, Steering Committee to End Homelessness and the Manchester CoC will also ensure that appropriate connections are made with other stimulus funded programs to ensure success of clients in maintaining stable housing.

The Homelessness Services Coordinator will prepare a flyer detailing funding allocations and sources of support for non-funded providers working with people at risk for/who are already homeless. The Homelessness Services Coordinator will also present information on the HPRP program and Manchester's implementation plan to service providers, school personnel, homeless liaisons and others in contact with potential clients. The NH 2-1-1 program and Homeless Hotline will be made aware of Manchester HPRP funded programs and eligibility.

Funded agencies shall report quarterly as required by HUD and also remain in contact weekly in the first month with the Homelessness Services Coordinator. The Homelessness Services Coordinator will utilize HMIS data to monitor program success, ensure data quality and timely entry. The City will reallocate funding from any agency that is not utilizing funding efficiently to an agency that is utilizing funding efficiently.

The City will also maintain contact with the New Hampshire Bureau of Homeless and Housing Services (BHHS) to ensure that mutual efforts support one another and to share and learn successful approaches to this new funding.

The City plans to utilize 80% of this funding in the first two years of the program and the remaining 20% in year three.

D. Collaboration

1. Briefly describe how the grantee plans to collaborate with the local agencies that can serve similar target populations, which received funds under the American Recovery and Reinvestment Act of 2009 from other Federal agencies, including the U.S. Departments of Education, Health and Human Services, Homeland Security, and Labor (limit 250 words).

Response:

All agencies named above are active members in the Manchester CoC with the exception of Homeland Security. Manchester's Public Health Director, Chief of Police and Mayor serve on the Steering Committee to End Homelessness, which meets once every other month. The school district has a full-time Homeless Liaison and Homeless Liaison Representatives in each school. The district Homeless Liaison is an active member in the Continuum and is a member of the Youth Subcommittee of the Steering Committee. NH Works/Employment Security is an integral part of service delivery to the homeless. This agency is part of Project Homeless Connect annually and will be a partner in the HPRP

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

program to ensure eligible clients are able to reach self-sufficiency through solid employment and remain stably housed after their financial assistance ends.

Collaboration and engagement of all community resources is at the forefront of the 10-Year-Plan to End Homelessness and the Steering Committees efforts. These funding opportunities will be reviewed at the Steering Committee level and recommendations will be made to the CoC on how to collaborate with other funded agencies, ensuring the greatest leveraging of resources. The Coordinator of Homelessness Services shall be responsible for monitoring other funding allocations and informing the Continuum and the City so that the leadership may make recommendations to member agencies as to how to collaborate efficiently.

The Coordinator and 2-1-1 NH will collaborate to disseminate critical information to relevant agencies regarding enhanced or expanded services as a result of increased funding through the ARRA.

2. Briefly describe how the grantee plans to collaborate with appropriate Continuum(s) of Care and mainstream resources regarding HPRP activities (limit 250 words).

Response:

The Manchester CoC will remain actively engaged in the HPRP process and its success. There will be a report at each, monthly Continuum meeting. The Steering Committee to End Homelessness will also receive reports on funding usage/success. Relationship development with landlords will be strongly encouraged for sub grantees. Organizations that work with individuals and families that are at risk of being homeless or are homeless will be made aware of how Manchester is allocating this funding and which agencies that clients should be referred to in order to receive assistance. Clients that receive assistance will be connected to organizations like Employment Security, Manchester Community Resource Center, Mental Health Center of Greater Manchester, State Department of Health and Human Services, Social Security and others based on clients' circumstances.

The City and the Heritage United Way will also send email notification to all of its funded agencies to make them aware of this opportunity for eligible clients. The Homeless Services Coordinator will present to the Greater Manchester Association of Service Agencies along with representatives from the funded agencies to encourage collaboration.

Manchester CoC and City Planning will maintain contact with the Nashua CoC and the Balance of State CoC to ensure cooperation and maximization of all resources.

**Substantial Amendment to the Consolidated Plan 2008 Action Plan for the
Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

3. Briefly describe how HPRP grant funds for financial assistance and housing relocation/stabilization services will be used in a manner that is consistent with the grantee's Consolidated Plan (limit 250 words).

Response:

The prevention of homelessness is a central piece of the City's anti-poverty efforts. The City's Community Improvement Program funds several human service agencies that provide services such as tenant/landlord mediation, housing counseling, security deposits and transitional housing. It is also a top goal of the City's 10-Year Plan to End Homelessness to "Prevent individuals and families from becoming homeless whenever possible." A very strong emphasis on collaboration is pivotal in the Consolidated Plan and the City of Manchester's 10-Year-Plan to End Homelessness. Necessary case management services for HPRP funding for the City that are also consistent/complementary to the Consolidated Plan will include:

- Counseling clients with housing choices
- Increasing Collaboration/communication with landlords
- Increased housing choices in this economy create greater ability to match clients with properties they can afford
- Maximization of utilization of other resources available
- Counseling clients regarding their responsibilities and rights as tenants

E. Estimated Budget Summary

HUD requires the grantee to complete the following table so that participants in the citizen participation process may see the grantee's preliminary estimated amounts for various HPRP activities. Enter the estimated budget amounts for each activity in the appropriate column and row. The grantee will be required to report actual amounts in subsequent reporting.

HPRP Estimated Budget Summary			
	Homelessness Prevention	Rapid Re- housing	Total Amount Budgeted
Financial Assistance ¹	\$376,158	\$100,000	\$476,158
Housing Relocation and Stabilization Services ²	\$136,140	\$100,000	\$236,140
Subtotal (add previous two rows)	\$512,298	\$200,000	\$712,298

**Substantial Amendment to the Consolidated Plan 2008 Action Plan for the
Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

Data Collection and Evaluation ³	\$15,920
Administration (up to 5% of allocation)	\$38,327
Total HPRP Amount Budgeted⁴	\$766,545

¹Financial assistance includes the following activities as detailed in the HPRP Notice: short-term rental assistance, medium-term rental assistance, security deposits, utility deposits, utility payments, moving cost assistance, and motel or hotel vouchers.

²Housing relocation and stabilization services include the following activities as detailed in the HPRP Notice: case management, outreach, housing search and placement, legal services, mediation, and credit repair.

³Data collection and evaluation includes costs associated with operating HUD-approved homeless management information systems for purposes of collecting unduplicated counts of homeless persons and analyzing patterns of use of HPRP funds.

⁴This amount must match the amount entered in the cell on the table in Section A titled "Amount Grantee is Requesting."

**Substantial Amendment to the Consolidated Plan 2008 Action Plan for the
Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

F. Authorized Signature

By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)



Signature/Authorized Official

5.15.09

Date

Mayor

Title

Application for Federal Assistance SF-424

Version 02

***1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

***2. Type of Application**

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s)

*Other (Specify)
_____**3. Date Received:**

May15,2009

4. Applicant Identifier:

MC-330306

5a. Federal Entity Identifier:***5b. Federal Award Identifier:****State Use Only:****6. Date Received by State:****7. State Application Identifier:****8. APPLICANT INFORMATION:*****a. Legal Name:** City of Manchester, NH***b. Employer/Taxpayer Identification Number (EIN/TIN):**
026000517***c. Organizational DUNS:**
62-585-8386**d. Address:**

***Street 1:** 1 City Hall Plaza
Street 2: _____
***City:** Manchester
County: Hillsborough
***State:** NH
Province: _____
***Country:** USA
***Zip / Postal Code** 03101

e. Organizational Unit:**Department Name:**
Planning & Community Development**Division Name:**
Community Improvement Program**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: Mr. ***First Name:** Samuel
Middle Name: A.
***Last Name:** Maranto
Suffix: JR.

Title: Manager**Organizational Affiliation:**
Community Improvement Program***Telephone Number:** 603-624-6530**Fax Number:** 603-624-6529***Email:** smaranto@manchesternh.gov

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

U.S. Department of Housing and Community Development

11. Catalog of Federal Domestic Assistance Number:

14:257

CFDA Title:

Homelessness Prevention and Rapid Rehousing Program

***12 Funding Opportunity Number:**

FR-5307-N-01

*Title:

Homelessness Prevention and Rapid Re-housing Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Manchester, NH

***15. Descriptive Title of Applicant's Project:**

Homeless prevention activities and re-housing of HUD income eligible City residents through financial assistance, counseling and other related services. .

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: 1st NH*b. Program/Project: 1st NH

17. Proposed Project:

*a. Start Date: June 15, 2009

*b. End Date: December 30, 2011

18. Estimated Funding (\$):

*a. Federal	\$755,545
*b. Applicant	
*c. State	
*d. Local	
*e. Other	
*f. Program Income	
*g. TOTAL	\$766545

*19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E. O. 12372

*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

☐ Yes ☒ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☐ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: Mr. *First Name: Frank

Middle Name: C.

*Last Name: Quinta

Suffix:

*Title: Mayor

*Telephone Number: 603-624-6500

Fax Number: 603-624-6576

* Email: fguinta@manchesternh.gov

*Signature of Authorized Representative:

*Date Signed: 5.15.09

GENERAL CERTIFICATIONS FOR STATE OR LOCAL GOVERNMENT FOR THE HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP)

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the state, territory, or local government certifies that:

Affirmatively Further Fair Housing -- The state, territory, or local government will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction or state, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Drug-Free Workplace --It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -

- (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
(b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, state, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying --To the best of the state, territory, or local government's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraphs 1 and 2 of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Local Government, State, or Territory --The submission of the consolidated plan is authorized under state law and local law (as applicable) and the jurisdiction or state possesses the legal authority to carry out the programs under the consolidated plan for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with Plan -- The housing activities to be undertaken with HPRP funds are consistent with the strategic plan.

Section 3 --It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

5.15.09

Date



Title

Homelessness Prevention and Rapid Re-Housing Program (HPRP) Certifications

The HPRP Grantee certifies that:

Consolidated Plan – It is following a current HUD-approved Consolidated Plan or CHAS.

Consistency with Plan – The housing activities to be undertaken with HPRP funds are consistent with the strategic plan.

Confidentiality – It will develop and implement procedures to ensure:

- (1) The confidentiality of records pertaining to any individual provided with assistance; and
- (2) That the address or location of any assisted housing will not be made public, except to the extent that this prohibition contradicts a preexisting privacy policy of the grantee.

Discharge Policy – A certification that the State or jurisdiction has established a policy for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons.

HMIS – It will comply with HUD's standards for participation in a local Homeless Management Information System and the collection and reporting of client-level information.



Signature/Authorized Official

5.15.09

Date

Mayor, City of Manchester, NH

Title